

Erik Sloan  
58921 Circle Drive  
Poulsbo, WA 98370  
6 September 2016

Janet Kragen  
Suquamish Elementary  
18950 Park Avenue NE  
Suquamish, WA 98392

Dear Mrs. Kragen:

I would really like the job of classroom cleaner. I think I would be perfect for the position. For one thing, I like cleaning my room. My mom says I have the cleanest room of any boy she ever met.

My second choice would be the job of computer monitor. I would be very responsible about making sure the computers were turned off and plugged in at the end of each day. Because I like to keep things clean, I would be happy to dust the computers.

There are other jobs I would be happy to do. For example, I would be happy to be a librarian or take out the bus slip every day.

Whatever job you give me, I will do my best to make you happy with my work.

Sincerely,

Dan Rice